

WEST BENGAL SOCIETIES REGISTRATION ACT, 1961
MEMORANDUM OF ASSOCIATION

1. **Name:** Bose Institute Alumni Association, which in abbreviated form may be referred to as BIAA, and is hereinafter designated as the Association.

2. **Registered Office:** 93/1 Acharya Prafulla Chandra Road, Kolkata 700009, West Bengal, India.

3. **Objectives:**

3.1 To provide a forum for the alumni of Bose Institute for interaction and networking between alumni of the institute.

3.2 To provide a forum for the alumni of Bose Institute for interaction with Bose Institute authorities for the causes of the alumni of the institute.

3.3 To engage in such academic and social activities as shall contribute towards projecting input of the institute in scientific research nationally and internationally.

3.4 To engage in such academic and social activities as shall contribute towards promoting liaison between the alumni and the institute.

3.5 To support professional/academic development of the institute.

3.6 To organize national and international seminars/conferences/lectures etc. on topics of science and related areas to share the current knowledge among the alumni.

3.7 To submit proposals on such areas of scientific and social relevance for funding to different government agencies.

3.8 To foster the spirit of love, affection and gratitude for the alma mater.

3.9 Any activities that support/promote the above objectives.

The object shall always remain restricted within the scope of section 4(2) of the West Bengal Societies Registration Act, 1961.

The income and properties of the Association whatsoever derived or obtained shall be applied solely towards the promotion of the object of the Association and no portion thereof shall be paid to or divided amongst any of its members by way of profits.

4. The names, addresses and descriptions of the members of the Governing Body:

N A M E	ADDRESS	DESCRIPTION
1. Prof. Birendra B. Biswas	CG- 155, Sector II, Salt Lake, Kolkata 700091	President

2.	Prof. Asoke C. Ghose	EC- 57, Sector I, Salt Lake, Kolkata 700064	Vice-president
3.	Prof. Nitai C. Mandal	E-5, Digantika, AH-Block, Sector-II, Salt Lake, Kolkata 700091	Vice-president
4.	Prof. Suprakash C. Roy	12 Anil Maitra Road, Kolkata 700019	Vice-president
5.	Dr. Tapan K. Dutta	D-4/3, Animikha, 10, M.A. Road, New Town, Kolkata 700156	Secretary
6.	Dr. Tapas Sengupta	Flat B1, Malancha-Vinayak Apartments, 24/1 Barakhola Road, Kalikapur, Kolkata 700099	Asstt. Secretary
7.	Dr. Mahadeb Pal	BJ-1, Sector-II, Salt Lake Kolkata 700091	Asstt. Secretary
8.	Dr. Pallab Kundu	289 Bangur Avenue, B Block, Kolkata 700055	Treasurer
9.	Dr. Sibsankar Roy	Flat 3G, Block-3, Dakhineer Complex, 116, NSC Bose Road, Ranikuthi Kolkata 700040	Asstt. Treasurer
10.	Dr. Atin K. Mandal	Flat-4C, 10B Surah East Road, Beliaghata, Kolkata-700010	Asstt. Treasurer
11.	Prof. Arun Lahiri Majumdar	5B2, Fjord Tower, Hiland Park, Kolkata 700094	Member
12.	Dr. Hemanta Majumdar	F-11, Digantika, AH-Block, Sector-II, Salt Lake, Kolkata - 700 091	Member
13.	Prof. Parimal C. Sen	FD-7; Flat No. 2, Sector III, Salt Lake, Kolkata 700 106	Member
14.	Prof. Dhruvajyoti Chattopadhyay	H-5, Digantika, Block AH, Sector-II, Salt Lake, Kolkata 700091	Member
15.	Prof. Sekhar Chakraborti	Flat No. B -005; VIP Enclave-II, VIP Road (opp. Big Bazar) Baguiati, Kolkata 700059	Member

16. Prof. Manikuntala Kundu 3/1/3 Naba Kumar Raha Lane, Member
Kolkata 700004
17. Prof. Maitrayee Dasgupta T3/10/2 Ruchira Residency, Member
369, Purbachal Kalitala Main Road,
Kolkata 700078
18. Dr. Subrata Sau VIP Residency, Flat-F1, Kaikhali, Member
Rajarhat Gopalpur Main Road,
Kolkata 700052
19. Dr. Sampa Biswas Pyne Lipika Abasan, Flat-3H, Member
AA 122 Prafullakanan (west),
Kolkata 700101
20. Dr. Ranjan Nandi Apt. Ashaneer, Flat C1, Member
E-44 Ramgarh, Kolkata 700047
21. Dr. Jayanta Mukhopadhyay 14 Convent Road, Kolkata 700014 Member
22. Dr. Ajit Bikram Datta Flat 4F, Memoka Apartments, Member
10/1584, Hatiara Noapara Road,
Kolkata 700157
23. Dr. Wridhiman Ghosh Shanpukurdhar, Dharampur, Member
Chinsura, Hooghly-712101
24. Dr. Sukhendu Mandal Raghunathpur (Opp to KKI) Member
Jhargram, West Midnapore - 721507

5. We, the several persons whose names, addresses and occupations are hereunto subscribed are desirous of being formed into an association in pursuance of this memorandum of association.

SIGNATURE	NAME & ADDRESS	OCCUPATION
1. 	Prof. Birendra B. Biswas CG- 155, Sector II, Salt Lake, Kolkata 700091	Scientist
2. 	Prof. Asoke C. Ghose EC- 57, Sector I, Salt Lake, Kolkata 700064	Scientist
3. 	Prof. Nitai C. Mandal E-5, Digantika, AH-Block, Sector-II, Salt Lake, Kolkata 700091	Scientist

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|-----|----------------------------------|--|-----------|
| 4. | <i>Suprakash C. Roy</i> | Prof. Suprakash C. Roy
12 Anil Maitra Road,
Kolkata 700019 | Scientist |
| 5. | <i>Tapan K. Dutta</i> | Dr. Tapan K. Dutta
D-4/3, Animikha, 10, M.A. Road,
New Town, Kolkata 700156 | Scientist |
| 6. | <i>Tapas Sengupta</i> | Dr. Tapas Sengupta
Flat B1, Malancha-Vinayak
Apartments, 24/1 Barakhola Road,
Kalikapur, Kolkata 700099 | Scientist |
| 7. | <i>Mahadeb Pal</i> | Dr. Mahadeb Pal
BJ-1, Sector-II, Salt Lake
Kolkata 700091 | Scientist |
| 8. | <i>Pallab Kundu</i> | Dr. Pallab Kundu
289, Bangur Avenue, B Block,
Kolkata 700055 | Scientist |
| 9. | <i>Sibsankar Roy</i> | Dr. Sibsankar Roy
Flat 3G, Block-3, Dakhineer Complex
116, NSC Bose Road, Ranikuthi
Kolkata 700040 | Scientist |
| 10. | <i>Atin Kumar Mandal</i> | Dr. Atin K. Mandal
Flat-4C, 10B Surah East Road,
Beliaghata, Kolkata-700010 | Scientist |
| 11. | <i>Arun Lahiri Majumdar</i> | Prof. Arun Lahiri Majumdar
5B2, Fjord Tower, Hiland Park,
Kolkata 700094 | Scientist |
| 12. | <i>Hemanta Majumdar</i> | Dr. Hemanta Majumdar
F-11, Digantika, AH-Block,
Sector-II, Salt Lake,
Kolkata - 700 091 | Scientist |
| 13. | <i>Parimal C. Sen</i> | Prof. Parimal C. Sen
FD-7; Flat No. 2, Sector III,
Salt Lake, Kolkata 700 106 | Scientist |
| 14. | <i>Dhrubajyoti Chattopadhyay</i> | Prof. Dhrubajyoti Chattopadhyay
H-5, Digantika, Block AH,
Sector-II, Salt Lake,
Kolkata 700091 | Scientist |
| 15. | <i>Sekhar Chakraborti</i> | Prof. Sekhar Chakraborti
Flat No. B -005; VIP Enclave-II, | Scientist |

VIP Road (opp. Big Bazar)
Baguiati, Kolkata 700059

16. *Manikuntala Kundu* Prof. Manikuntala Kundu Scientist
3/1/3 Naba Kumar Raha Lane,
Kolkata 700004
17. *Maitrayee Dasgupta* Prof. *Maitree Dasgupta* Scientist
T3/10/2 Ruchira Residency,
369, Purbachal Kalitala Main Road,
Kolkata 700078
18. *Subrata Sau* Dr. Subrata Sau Scientist
VIP Residency, Flat-F1, Kaikhali,
Rajarhat Gopalpur Main Road,
Kolkata 700052
19. *Sampa Biswas* Dr. Sampa Biswas Pyne Scientist
Lipika Abasan, Flat-3H,
AA 122 Prafullakanan (west),
Kolkata 700101
20. *R.K. Bandyopadhyay* Dr. Ranjan Nandy Scientist
Apt. Ashaneer, Flat C1,
E-44 Ramgarh, Kolkata 700047
21. *Jayanta Mukhopadhyay* Dr. Jayanta Mukhopadhyay Scientist
14 Convent Road, Kolkata 700014
22. *Ajit Bikram Datta* Dr. Ajit Bikram Datta Scientist
Flat 4F, Memoka Apartments,
10/1584, Hatiara Noapara Road,
Kolkata 700157
23. *Wridhiman Ghosh* Dr. Wridhiman Ghosh Scientist
Shanpukurdhar, Dharampur,
Chinsura, Hooghly-712101
24. *Sukhendu Mandal* Dr. Sukhendu Mandal Scientist
Raghunathpur (Opp to KKI)
Jhargram, West Midnapore - 721507

Witness to the above signature:

Signature: *Anup Kumar Mishra*

Address: *P-35A, Motijheel Avenue, Dum Dum, Kolkata-700074, WB*

Occupation: *Scientist*

Date: *24-06-2014*

RSA

WEST BENGAL SOCIETIES REGISTRATION ACT, 1961
REGULATION OF ASSOCIATION

MEMBERSHIP

1. Admission:

The signatories to the Memorandum of Association and Office bearers of the Executive Council shall be first members of the society. The Executive council may admit to membership any person of any caste, creed or sex who has attained the age of 18 years and agreed in writing to be bound by the society and who in the opinion of the Executive Council will be interested in advancement of the objects of the society. Be it noted that the power to admit members is the sole and absolute power of the Executive Council and the Executive Council may refuse to admit any person as a member without assigning any reason therefore.

2. Types of Members:

2.1 **Regular Member:** Students who received Ph.D., integrated M.Sc.-Ph.D. and/or M.Sc. degrees will be considered as regular member. Faculty members who served and retired from Bose Institute will also be considered as regular member.

2.2 **Associate Member:** Those who were or have been engaged in research in the institute at least for two years on full-time basis [examples, postdoctoral fellow, research associates and fellows who held equivalent positions in this institute] will be considered for Associate membership.

2.3 **Honorary Member:** All past directors and eminent persons will be considered by the Council of the BIAA. Current director will be honorary member by default (vide section 7).

2.4 **Corporate member:** Any organization whose activities and aims are directed toward the furtherance of the aim and objectives of the Association. Such organizations are designated as corporate members.

- All memberships are subject to validate by the Executive Council.
- **Only regular members have voting rights.**

3. Cessation of membership:

A member of the Association shall cease to be a member (a) upon death, (b) if he/she has tendered his/her resignation by a notice in writing, (c) if a member is guilty of such conduct as is grossly injurious to the Association, or if he/she acts in willful contravention of the Memorandum or the regulations. If the Executive Council, after being fully convinced about the charges made against the member, shall place his/her name before a Special or Annual General Meeting. The name of the member shall be removed from the register if two-third of the members present in the meeting vote in favour of such removal.

4. **Register of Members:** The society shall maintain a register of members containing the names, address and their occupations, the date of admission and of cessation of membership. The register will be kept open for inspection of the members of society on requisition. All entries required to be made therein shall be entered within a period of 15 days.
5. **Rights and obligation of members:** Any regular member of the society has the right (a) to elect and to be elected in any election of the society; (b) to submit suggestion for discussion to the Executive Council and sub-committee on any matter related to society; (c) to inspect the accounts and the proceedings of the meetings of the society on appointment with the Secretary; (d) to pay his/her subscription within prescribed time. Defaulting members shall not be allowed to take part in a meeting. Member shall have one vote each.
6. **Expulsion and removal:** Frequent actions of any member if found by the Executive Council detrimental to the interest and is in violation of the regulations of the society, he/she may be after due enquiry, censured, suspended or expelled from the membership by the Executive Council.

In that case, the Executive Council shall first serve the member concerned with a show cause showing therein the charges framed and asked him/her to submit his/her statement of defense within a month. On receipt of the explanation, the Executive Council shall have the power to take suitable action against the delinquent member after allowing him/her to defend his/her case. If no reply to the show cause notice is received within a month, the Executive Council may take an ex-prate decision. For any act of expulsion or termination, no such members shall be entitled to prefer any claim for compensation or damage even if proved on subsequent date that such act of expulsion or termination was wrongful and/or unlawful.

Executive Council

1. Composition, election/appointment, resignation/removal, terms of office:

There shall be an Executive Council consisting of not less than 11 members. The office bearers of the Executive Council, who shall comprise of President, Vice-president, Secretary, Assistant Secretary, Treasurer and other committee members shall be elected at the A.G.M.

The resignation and removal of the Executive Council members shall be dealt with as has been prescribed as in the case of other members noted hereinbefore.

TERMINATION OF MEMBERSHIP: A member of the Executive Council shall cease a membership if: (a) He/she resigns by a letter addressing to the Secretary; (b) He/she absents himself/herself from three consecutive meetings of the Executive Council without any leave or without any reasonable grounds; (c) On his/her involvement with activities deemed detrimental to the cause of the Association; (d) He/she is convicted of any offence in connection with the formation, promotion, management or conduct of affairs of a society or a body corporate or any offence involving moral turpitude.

TERMS OF ELECTION: The term of office of the Executive Council shall ordinarily be two (2) years, unless it is dissolved / terminated early under unforeseen circumstances. After election, the old Executive Council will continue to function till the new council takes over charge which shall under no circumstances be more than 30 days from the date of election.

2. **Meeting:** A meeting of Executive Council shall be held at least once in three months at such place, date and time, as President or the Secretary may determine. Any four members of the Executive Council may requisition the meeting and the Secretary shall summon the same within seven days and failing which the President on the requisition may do so provided no business other than specified in the notice shall be transacted at such meeting.
3. **Notice and quorum:** Seven days notice of the meeting specifying the place, time and the general nature of business to be transacted shall be given to every member of the Executive Council. Emergency meeting may be called on 24 hours notice. 1/3rd members personally present shall continue a quorum for the meeting and if a quorum is not present within 30 minutes of the time, members present shall adjourn the meeting.
4. **Procedure of the meeting:** The president or in his/her absence Vice-president shall preside over all meeting of the Executive Council and in their absence members present shall elect a Chairman of the meeting. All questions before the meeting will be decided by a majority of votes, each member having one vote. The President or the Chairman shall have a second or casting vote in addition to his/her own vote in case of equality of votes.
5. **Power and duties of the Executive Council:** The Executive Council shall have general power of supervision and conduct over all the affairs of the society and in particular shall discharge the following duties: (i) To appoint sub-committee with such power and duties as may be considered necessary or expedient; (ii) To accept donation, gift, subscription, movable or immovable property for the objects of the society; (iii) To keep proper accounts of the society and to open bank account in the name of the society in one or more banks; (iv) To co-opt not more than two members to the Executive Council; (v) To appoint a person or persons on payment to assist the Secretary/Treasurer in the maintenance of account, etc; (vi) To conduct any other business not specified herein for the attainment of the objects of the society provided such business is not repugnant to such object.

SAFE CUSTODY OF PROPERTIES

The Executive Council shall be responsible for the safe custody of the funds, properties and assets of the society.

The funds of the society shall be kept in bank/post office/Mutual Funds and be invested in any securities specified under Section 20 of the Indian Trust Act, 1882.

BOOKS OF ACCOUNT INSPECTION

The books of account and other statutory books shall be kept at the registered office and shall be open to inspection of the members at such time and place as the Executive Council directs on written request made by any member.

ACCOUNTING YEAR

The accounting year of the society shall be from 1st day of April of each year to 31st day of March of following year.

BANK OPERATION

The banking accounts of the society shall be operated by the Treasurer and either the President or the Secretary.

GENERAL MEETING

Annual General Meeting

Notice: The Secretary shall annually call the Annual General Meeting as per provisions of W.B.S.R. Act, 1961, giving at least 21 days notice to all members. The notice shall contain the place, date and time of the meeting.

Agenda: The business to be transacted at the A.G.M. shall be: (a) to confirm the minutes of the last A.G.M. and of special general meeting if any; (b) to adopt with or without modification the report of the working of the society for the previous year; (c) to pass audited accounts of the society for the previous year ended; (d) to appoint qualified Auditor or Auditors; (e) to transact such business as may be fixed by the Executive Council; (f) to transact such other business as may brought forward by giving 14 days previous notice from any member; (g) to conduct general election.

Quorum of the meeting: 25 members personally present at the commencement of the meeting shall constitute the quorum.

Manner and Method of Voting: The Chairman of the meeting shall decide the manner and method of voting at the outset of the meeting.

Special General Meeting:

A Special General Meeting may be convened by the Executive Council, President or by at least 30 General Body members with written notice to the Secretary at any time in view of urgency of the matter. At least 10 days notice shall be given to every member for special general meeting. In default by the Governing Body, the requisitioners shall hold such meeting provided no business other than those specified in the notice shall be transacted.

Extra-ordinary general meeting:

The Executive Council may direct to convene an Extra-ordinary general meeting for consideration of addition, alteration or amendment of the memorandum/regulations, of the

Society by the signed requisition by at least 20 members. 10 days notice along with the proposal draft of change, amendment etc. of the Memorandum and Regulations be carried out it accepted by the two third of the members present at the meeting.

DUTIES OF THE OFFICE BEARERS

President : He shall (a) preside over all the meetings of the Society; (b) take all disciplinary action such as removals, dismissals etc. in consultation with the Executive Council; (c) advise the Secretary in any matter requiring urgent attention; (d) call emergency meeting.

Vice-President : In the absence of the President, the Vice-President shall perform all the duties of the President.

Secretary : He shall (a) convene all meetings of the Society; (b) maintain minute books of all meetings; (c) issue general circulars and notices; (d) receive all applications for membership which shall be placed before the Executive Council; (e) sign on behalf of the society all receipts for all sums received as subscriptions etc.; (f) sign and give pay order on all bills for payments; (g) get the accounts of the Society audited by a Chartered Accountant; (h) ensure compliance with statutory requirements; (i) transact all other business subject to the direction of the Executive Council.

Assistant Secretary : In absence of the Secretary, the Assistant Secretary shall perform all the duties of the Secretary.

Treasurer : He/she shall (a) collect and receive all sorts of subscriptions, donations and deposit of money and grant receipts thereof, (b) maintain and keep cash book and such other accounts as are necessary; (c) operate bank account jointly either with the President or the Secretary; (d) prepare the budget in consultation with the President and/or the Secretary for consideration of the Executive Council.

MAINTENANCE AND AUDIT OF ACCOUNTS

The society shall maintain books of accounts as required under Sec. 15(1) (a), (b) of the Act. The accounts shall be audited by duly qualified auditor as stated in Section 15(2) of the Act.

SUIT & LEGAL PROCEEDINGS

All suits and legal proceedings by or against the Society shall be in the name of the Secretary or such person as shall be appointed by the committee.

ALTERATION OF MEMORANDUM & REGULATIONS

The Memorandum and Regulations may be altered, modified, rescinded or added to by special resolutions passed by the 2/3rd members in a general meeting called for the purpose.

DISSOLUTION OF SOCIETY

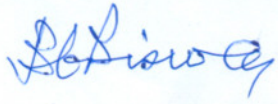
Subject to the provisions of Sections 24 & 27 of the West Bengal Societies Registration Act, 1961 or any statutory modifications thereof, the Society may be dissolved by a resolution to that effect passed by 3/4th members of the Society at a General Meeting where the quorum

for such a meeting will be 50 members. The said meeting shall also decide the manner of disbursement of the funds and assets of the Association, if any, after dissolution.

After dissolution the Funds and Assets of the Society will be transferred to a society duly registered having same aims and objectives.

We, the undersigned members of the Executive Council of the Society, do hereby certify that the above is a true copy of the Regulations of the Society.

Signature of three members of the Executive Council:

1. 
2. Tapan K Dutta
3. 

Date : 24/04/2014

Tapan K. Dutta

